**OACPH Annual General Meeting (AGM) Minutes**

**November 25, 2014**

**Toronto Archives**

**Call to order:**

* Call to order at **12:42 p.m**. by Barb Leavitt, Co-chair, OACPH
* Quorum reached

**Welcome and opening remarks**

* Barb Leavitt and Brittany Cadence

**Approve agenda**

* Motioned by: Jill Faulkner
* Seconded: Deb Davis
* Approved

**Approve minutes from 2013 AGM**

* Motioned by: Scott Fry
* Seconded by: Nicolas Fiscina
* Approved

**Executive membership**

* Acknowledgement and thank you of current members whose terms have concluded:
  + Carol Bold
  + Tara Hall
  + Lucia Zdeb
  + Carrie Beatty
* Call for nominations. No additional nominations than previously sent
* Nominations of new members:
  + Mike Janisse – South West (Windsor Essex) – accepted nomination
  + Nicolas Fiscina – Eastern (Eastern) – accepted nomination
  + Deborah Davis – Central West (Brant) – accepted nomination
* Roles and responsibilities of Executive members reviewed
* Call to vote on Executive members
  + Current Executive
    - Nicholas Fiscina
    - Deb Davis
    - Susan Healey
    - Barb Leavitt
    - Brittany Cadence
    - Mike Janisse
    - Leo Vecchio
  + Motioned by Janet Eagleson
  + Seconded by Lucia Zdeb
  + Membership approved

**Terms of reference**

* Revisions and additions reviewed

1. ADD IN EXECUTIVE MEMBER leaving language

* Discussion surrounding the conflict resolution process for the Executive
* Policy regarding conflict resolution will be to be developed by Executive
* Motioned by: Dan Flaherty
* Seconded by: Gary Schelling
  + Approved

1. ADD IN SUBCOMMITTEE TOR revisions

* Add to second bullet: The Chair or designate will provide an annual report at the AGM meeting
* Motioned by: Lucia De Stefano
* Seconded: Rita Marshall
* Approved

**For information only: overview of the Strategic Plan**

* Executive met in June 2014
* Developed strategic plan supported by work plan and communications plan
* Provided overview of strategic plan to membership

Adjournment at 1:06 p.m. by

Motioned by: Karla Gimby