**OACPH Annual General Meeting (AGM) Minutes**

**November 25, 2014**

**Toronto Archives**

**Call to order:**

* Call to order at **12:42 p.m**. by Barb Leavitt, Co-chair, OACPH
* Quorum reached

**Welcome and opening remarks**

* Barb Leavitt and Brittany Cadence

**Approve agenda**

* Motioned by: Jill Faulkner
* Seconded: Deb Davis
* Approved

**Approve minutes from 2013 AGM**

* Motioned by: Scott Fry
* Seconded by: Nicolas Fiscina
* Approved

**Executive membership**

* Acknowledgement and thank you of current members whose terms have concluded:
	+ Carol Bold
	+ Tara Hall
	+ Lucia Zdeb
	+ Carrie Beatty
* Call for nominations. No additional nominations than previously sent
* Nominations of new members:
	+ Mike Janisse – South West (Windsor Essex) – accepted nomination
	+ Nicolas Fiscina – Eastern (Eastern) – accepted nomination
	+ Deborah Davis – Central West (Brant) – accepted nomination
* Roles and responsibilities of Executive members reviewed
* Call to vote on Executive members
	+ Current Executive
		- Nicholas Fiscina
		- Deb Davis
		- Susan Healey
		- Barb Leavitt
		- Brittany Cadence
		- Mike Janisse
		- Leo Vecchio
	+ Motioned by Janet Eagleson
	+ Seconded by Lucia Zdeb
	+ Membership approved

**Terms of reference**

* Revisions and additions reviewed
1. ADD IN EXECUTIVE MEMBER leaving language
* Discussion surrounding the conflict resolution process for the Executive
* Policy regarding conflict resolution will be to be developed by Executive
* Motioned by: Dan Flaherty
* Seconded by: Gary Schelling
	+ Approved
1. ADD IN SUBCOMMITTEE TOR revisions
* Add to second bullet: The Chair or designate will provide an annual report at the AGM meeting
* Motioned by: Lucia De Stefano
* Seconded: Rita Marshall
* Approved

**For information only: overview of the Strategic Plan**

* Executive met in June 2014
* Developed strategic plan supported by work plan and communications plan
* Provided overview of strategic plan to membership

Adjournment at 1:06 p.m. by

Motioned by: Karla Gimby