

Text Recognition

MISA AODA Web Accessibility Toolkit



TABLE OF CONTENTS

Using Text Recognition in Adobe Acrobat Pro.....	2
Determine if the document is a scanned document	2

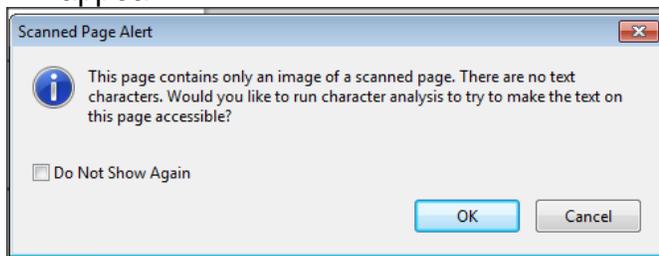
Using Text Recognition in Adobe Acrobat Pro

Before you begin it is important to analyze the PDF file:

1. Length of the document
2. Content in the document
3. Layout Complexity

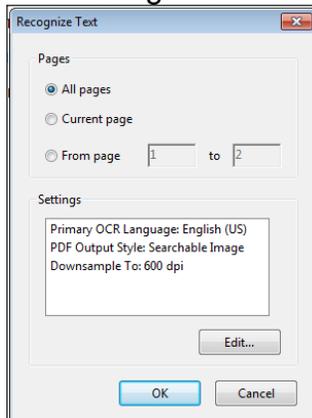
Determine if the document is a scanned document

Hit [CTRL + F] and typing in a word on the page . If the document has been scanned, an alert will appear:



Select OK.

The Recognize text dialogue box will appear. Select OK.



The Text Recognition process will begin. Once recognition has been completed, test to make sure the recognition software worked by activating the Read Out Loud [View > Read Out Loud].

Continue to check for accessibility by following the steps in the Adobe Acrobat Pro 9, 10 or 11 documents.